



## Do you want to be involved?

Please send your application form and monitoring form back to us by 22nd November 2013



**This is an EasyRead form:  
Please fill in this form if you want to  
apply to be a member of the  
National Co-production Advisory Group (NCAG).**

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# About TLAP



TLAP (Think local, act personal) is a group of 30 national organisations that are working together to change adult social care.



TLAP brings together organisations that include:

- people who use services



- carers



- people who run services



- central and local government.



They work together to help people have better lives through more choice and control over the support they use.



This is often called **personalisation**.



There is more information on their website:

[www.tinyurl.com/AboutTLAP](http://www.tinyurl.com/AboutTLAP)



## The National Co-production Advisory Group

Co-production means working with people who use services, families and carers as equals and really involving them in the work.



This means involving people right from the beginning to the end of a project.



We started when we were involved in 2 projects for the Department of Health.



It is our job to make sure co-production is part of all Department of Health and government projects.

This includes TLAP.



We were involved with TLAP from the start. We have members on their management groups and give them information about our sub groups.



# The National Co-production Advisory Group Application Form

We are looking for new members  
because:



- we need to keep checking we have the right mix of people



- we need to make sure the group can speak for lots of different people.



For example people of different ages, men and women, people from different ethnic groups and people who have a disability



- It will bring in new people and new ideas.

# Are you the person we are looking for?



## Do you:

1. Know a bit about TLAP and want to learn more?



2. Know about personalisation?



## This might be because:

- you get a personal budget or direct payment or manage one for someone else



- you use support like social care, health or housing



- you employ a personal assistant (PA) for yourself or for someone else



3. Know about other things that are useful for the group?



For example:

- using services or being a carer, parent or family member



- having a disability or mental ill health



- being from a group that often gets left out like Gypsy Travellers.



4. Understand that you must speak for the whole group and not just yourself in meetings and emails?





5. Think the group is important and you must go to meetings?



6. Understand about co-production and involving people who use services and carers?



7. Know why it is important to treat everyone fairly and equally?



## Question 1.

Please tell us a bit about yourself (in about 100 to 200 words)

If you need more space, please use a separate sheet.



## Question 2.

Please tell us why you want to join the National Co-production Group (in about 100 to 200 words).



Tell us about other groups you have been involved with and how you got involved and helped these groups.

If you need more space, please use a separate sheet.



### Question 3.

What other things have you done that will help the group and TLAP? (in about 100 to 200 words)

If you need more space, please use a separate sheet.

A large, empty rectangular area with rounded corners and a purple border, intended for writing the answer to Question 3.



## Question 4.

How will you make sure you speak for the whole group and not just yourself and things that are important to you?  
(in about 100 to 200 words)

If you need more space, please use a separate sheet.



## Question 5.

What do you think co-production means?

If you need more space, please use a separate sheet.

A large, empty rectangular area with rounded corners and a purple border, intended for writing an answer to the question.



## Question 6.

What do you think personalisation means?

If you need more space, please use a separate sheet.

A large, empty rectangular area with rounded corners and a purple border, intended for writing an answer to the question.



## Question 7.

What other groups and networks do you know or belong to?

If you need more space, please use a separate sheet.

A large, empty rectangular area with rounded corners and a purple border, intended for writing answers to the question.





## Question 8.

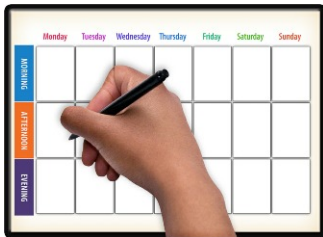
If you choose to join the Core Group will you be able to:



Come to at least 12 meetings each year?

Yes

No



Come to meetings all through the year?

Yes

No



## Question 9.

We are hoping to ask people to come for interviews on the 3rd December 2013. Please write any dates that you **cannot** come.

A large, empty rectangular area with a light purple background and a dark purple border, intended for writing dates that cannot be attended.



## How to send us this form

You can email the form to:  
**Chelsea.beckford@scie.org.uk**



You can post it to:  
**Chelsea Beckford  
Project Co-ordinator  
Think Local Act Personal  
Social Care Institute for Excellence  
Fifth Floor  
2-4 Cockspur Street  
London  
SW1Y 5BH**



Please send your form back to us by  
**Friday 22nd November 2013.**



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